

FOR PROFESSIONAL STAFF



Virtual Learning Days 2021 **Emergency Day** **vs** **Planned Day**

For the 2020 - 2021 school year, the Palisades School District received approval to count days of virtual (at home) learning as school days, so long as we continue teaching and learning **and** monitoring student attendance.

Inclement Weather (Snow) Days

Keep in mind that **inclement weather (snow) days** are still a viable option for this school year. On a day where schools are closed by Dr. O'Connell for inclement weather (snow day), there will be no instruction for students. The first inclement weather (snow) day will not be made up, since we have 181 student days in the calendar. Inclement weather (snow) days thereafter will be made up according to the calendar, which lists make up days as February 16th and April 5th.

Emergency Virtual Day

In the event that school(s) or the district must close without much notice, Dr. O'Connell may call for an emergency *virtual day*. This may be either COVID or weather related. In this case, we will operate on a **two-hour delay schedule**. This will afford teachers time to prepare activities for the day.

ELEMENTARY*

11:00 AM - 11:20 AM	Morning Meeting / Attendance
11:20 AM - 11:50 AM	K, 2, 4 whole group ELA
12:00 PM - 12:30 PM	1, 3, 5 whole group math
12:30 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Small groups / intervention / enrichment
1:45 PM - 2:15 PM	K, 2, 4 whole group math
2:30 PM - 3:00 PM	1, 3, 5 whole group ELA
3:00 PM - 3:30 PM	Specials** / Office Hours

1. Teachers will upload **one** activity per subject (ELA, math, science, social studies)
2. General education teachers, special education teachers, and support teachers will work to pull small groups throughout the day for intervention / enrichment outside of the assigned synchronous/whole group instruction times.
3. Specialists will upload the activity that corresponds to that which is taking place that cycle. Students will complete it as feasible.
4. No small groups/work will be assigned during the lunch block.
5. Teachers will be available on Meet and email to respond to student/family needs during the office hour of 3:00 - 3:30.

***Palisades Elementary Cyber Academy will run its normal schedule.**

****Asynchronous**

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PALMS

Period 1	9:35 AM - 10:08 AM
Period 2	10:10 AM - 10:43 AM
Period 3	10:45 AM - 11:18 AM
Period 4	11:20 AM - 11:53 AM (6th lunch) 11:20 AM - 11:53 AM (7th class) 11:20 AM - 11:53 AM (8th class)
Period 5	11:55 AM - 12:28 PM (6th class) 11:55 AM - 12:28 PM (7th lunch) 11:55 AM - 12:28 PM (8th class)
Period 6	12:30 PM - 1:03 PM (6th class) 12:30 PM - 1:03 PM (7th class) 12:30 PM - 1:03 PM (8th lunch)
Period 7	1:05 PM - 1:38 PM
Period 8	1:40 PM - 2:13 PM

1. Teachers will take attendance at the beginning of each class period.
2. Class sessions will all begin live (synchronous). The amount of live time each class needs is dependent on the class/teacher.

PHS

All face-to-face students and those that have been live-streaming into a class, MUST login to a Google meet every day at the scheduled time of the class period. This is the same process we used to start the school year while our Science Wing was completed. Students that participate in an asynchronous online class should continue to participate as they usually do. As a reminder, the bell schedule for a two-hour delayed start instructional day is as follows:

Class Period	Two-Hour Delay Instructional Day
Period 1	9:40 AM - 10:36 AM
Period 2	10:40 AM - 11:36 AM
Period 3	11:40 AM - 1:06 PM*
Period 4	1:10 PM - 2:06 PM

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1. All the information for the day will be posted in the student's Canvas course which includes the following: requirement of a synchronous learning activity with Google meet url, asynchronous learning activity for the day, and the due date for the asynchronous activity.

*** A 30-minute lunch is built into the total time for the period 3 class. Teachers will identify the 30 minute lunchtime with each of their classes.**

Planned Virtual Day

Planned virtual days are ones that are announced at a Board meeting by Dr. O'Connell, included in the district calendar and distributed to all families in advance. These days do not run on a 2-hour delayed schedule, but follow the schedules listed below.

ELEMENTARY*

9:00 AM - 9:20 AM	Morning Meeting / Attendance
9:20 AM - 9:50 AM	K, 2, 4 whole group ELA
10:00 AM - 10:30 AM	1, 3, 5 whole group math
10:30 AM - 11:30 AM	Small groups / intervention / enrichment
11:35 AM - 12:35 PM	Lunch / Recess
12:45 PM - 1:15 PM	K, 2, 4 whole group math
1:30 PM - 2:00 PM	1, 3, 5 whole group ELA
2:00 PM - 3:30 PM	Specials** / Office Hours

1. Teachers will upload **one** activity per subject (ELA, math, science, social studies)
2. General education teachers, special education teachers, and support teachers will work to pull small groups throughout the day for intervention / enrichment outside of the assigned synchronous/whole group instruction times.
3. Specialists will upload the activity that corresponds to that which is taking place that cycle. Students will complete it as feasible.
4. No small groups/work will be assigned during the recess/lunch block.
5. Teachers will be available on Meet and email to respond to student/family needs during the office hour of 2:00 - 3:30.

***Palisades Elementary Cyber Academy will run its normal schedule.**

****Asynchronous**

PALMS

Resource	7:35 AM - 8:05 AM
Period 1	8:06 AM - 8:51 AM
Period 2	8:52 AM - 9:37 AM
Period 3	9:38 AM - 10:23 AM

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Mid-day break	10:24 AM - 10:44 AM
Period 4	10:45 AM - 11:13 AM (6th lunch) 10:45 AM - 11:30 AM (7th class) 10:45 AM - 11:30 AM (8th class)
Period 5	11:14 AM - 11:59 AM (6th class) 11:31 AM - 11:59 AM (7th lunch) 11:31 AM - 12:16 PM (8th class)
Period 6	12:00 PM - 12:45 PM (6th class) 12:00 PM - 12:45 PM (7th class) 12:17 PM - 12:45 PM (8th lunch)
Period 7	12:46 PM - 1:31 PM
Period 8	1:32 PM - 2:17 PM

1. Teachers will take attendance at the beginning of each class period.
2. Class sessions will all begin live (synchronous). The amount of live time each class needs is dependent on the class/teacher.

PHS

All face-to-face students and those that have been live-streaming into a class, MUST login to a Google meet every day at the scheduled time of the class period. This is the same process we used to start the school year while our Science Wing was completed. Students that participate in an asynchronous online class should continue to participate as they usually do. As a reminder, the bell schedule for full instructional days is as follows:

Class Period	Full Instructional Day
Period 1	7:40 AM - 9:06 AM
Period 2	9:11 AM - 10:42 AM
Period 3	10:47 AM - 12:56 PM*
Period 4	1:01 PM - 2:18 PM

1. All the information for the day will be posted in the student's Canvas course which includes the following: requirement of a synchronous learning activity with Google meet url, asynchronous learning activity for the day, and the due date for the asynchronous activity.

*** A 30-minute lunch is built into the total time for the period 3 class. Students, please eat at your regular lunch time.**